## 2019 TCT Pharmacists Conference – Instructions on How to Receive ACPE credit

## **Evaluations Surveys**

- The program evaluations may be accessed and completed online during, or following, the
  conference within 30 days from the start of the conference (February 22 March 24, 2019).
   While on-site, you may complete the evaluations via laptops available at various kiosks. The link
  will be posted in the online agenda within the Mobile App, under the 2019 TCT Pharmacist
  Conference.
- You may access the evaluations by pasting this link directly in your browser
   (<a href="https://syntaxx.dialogedu.com/syntaxx-communications/">https://syntaxx.dialogedu.com/syntaxx-communications/</a>). This will direct you to the Learning Management System (LMS) where the evaluations are housed.
- You may also access the evaluations via the link provided on the CIBMTR and/or ASBMT Home Site which will direct you to access the session evaluation: Click here to go directly to the <a href="Home Site">Home Site</a>. Go to the ACPE-Pharmacist Education section to find the link to the evaluations.

Log-in to the LMS with your previously registered credentials or select Sign-Up to register. Please ensure you **FILL OUT ALL FIELDS** in our profile to obtain CPE.

When creating your profile, please select one of the following for CPE Monitor HCP Credit Type:

- P Pharmacist
- N Nurse
- O Other
- IP International Pharmacist
- N/A if you do not have a NABP ePID#

Once logged in, follow these steps:

- Select the MY LOCKER tab to access the activity announcement, educational handouts, evaluation survey, and resources for additional learning
- Select the TCT Pharmacists Conference
- Select Confirm to enter this program
- Return back to MY LOCKER using the tab at the top to view all conference courses available for evaluation



All TCT Pharmacists Conference courses will be codes with this graphic

**IMPORTANT:** To receive CPE credit, you <u>MUST</u> complete the evaluation in its entirety, so that your progress on the bottom left shows 100%.

Once you complete the course, you may print your certificate immediately or retrieve it later from your LOCKER. If you choose to print your certificate at the end of a course, tab back on your browser to the 'MY LOCKER' page where you may select additional programs for evaluation.

CPE credit will be automatically uploaded in CPE Monitor and deposited into your NABP account. It is your responsibility to <a href="mailto:check your NABP account by March 29">check your NABP account by March 29</a>, 2019 to ensure your credits have been transmitted so that we may rectify within 15 days.

**IMPORTANT:** The Evaluation Survey must be completed within 30 days of the date the program is completed in order to receive continuing education credit (**deadline to complete evaluation survey is March 24, 2019**).

Your NABP ePID number and date of birth (mm/dd) must be correctly provided. If incorrect information is uploaded into CPE Monitor and not rectified within 60 days of the program, a \$225 fee will be charged as mandated by the ACPE. A 6-month hard-stop policy will still apply. Any unclaimed credit with a date of participation that is 6 months and older will not be eligible for an override. The deadline for late credits with an override is August 21, 2019